

SSWC Board Meeting Minutes
June 16, 2015

In Attendance: Nancy MacHugh, Katie Kohl, Nancy Gilmore, Scott Marlega, Rob Emmons, Eric Andersen, Angela Clegg

Board Meeting began at 3:00 pm with introductions

May 2015 meeting minutes **approved** by the Board.

3 Council board meeting update:

The SSWC board was given an update of outcomes of the recent 3 Council Board meeting. The 3 Council Boards and coordinators/exec dir came to consensus on how to divide the MMT funds for the next 4 years and where project managers should be housed. The negotiations have given the SSSWC some options with how we want to move forward as an organization. The main take away points from the meeting are

- 1) MMT support funds will be equally split among all three councils (~\$18,666 per council)
- 2) Each coordinator will be responsible for the MMT deliverables specific to his/her council.
- 3) Calapooia will add 13% indirect to employee costs for shared personnel working in N or S Santiam.
- 4) These basic tenets will remain in place for four years with opportunities for reevaluation annually.

One topic that has come up at the recent meetings is that the regional PMs are overbooked. This suggests the need for another project manager that would likely be focused on North and South Santiam only. The needs for this position have not been determined yet and are forthcoming. For example, how will they be funded? Will they only do project management or a combination of outreach, projects and monitoring?

Follow up on policy of name on grants and working with volunteers.

The draft MOA between the SSWC, NSWC and CWC has language that discusses this topic. The SSWC by laws don't specifically address this topic, but they do speak to them generally. For example, under Powers, section 3.5 *To refer at its discretion to the SSWC membership for advisory opinions or binding decisions on amendment or repeal of bylaws or **any other aspect of SSWC business***. The new policy addressing who and how the SSWC name can be used when writing grants will be written this year. Existing quarterly updates to the Board will also keep the board aware of upcoming grant applications.

The volunteer policy is moving forward with the Sweet Home school district and the USFS. The USFS is determining if there is a MOU or another agreement type that would

address this issue. Once there is an agreement in place, the SSWC will update its by-laws / policies on this topic. The final revision will be sent to our insurance company so they can determine how we would be covered.

Education Update

Angie was recently elected to the school board in sweet Home. Congratulations Angela! A grant was submitted to the Gray Family Foundation to fund part of the education program.

Project Manager Updates

Sarah Updates

Crew is out working on summer maintenance. I've been out taking photo points and writing monitoring reports for the SIP grants...sites are looking good. Plants are getting big.

Likely to start site prep on Crabtree the last week of June.

Vacation in Australia 7/16-8/3

Lance Update

Presented Upper Calapooia Monitoring Grant at CWC meeting last week

Eck permits - submitted

Lamprey Funding Presentation – 2 SSWC projects - yesterday

SSWC-Morgan/ Johnson design/permit and contracting

CWC-Courtney design/permit and contracting

SSWC-Talked to 2 new landowners in Crabtree

SSWC-Getting landowners into FSA (2 last week, 1 more to go) to offer CREP acres for funded Crabtree Restoration

Eric Projects Update

Upper Crabtree in permitting phase. Scope of work and contract being written.

Expecting to start in early August due to the permitting process.

Monitoring expecting to start in July. There will be approximately 2 months of field work. We will hire a contractor for about 2 weeks to ensure sites are completed by September.

SSWC Board Elections

This will be postponed until fall or January 2016. The reason is that ballots are mailed out to our membership list who then return them to us for counting. The process has taken approximately a month in years past.

Rob Emmons (city engineer for Lebanon) is willing to be a SSWC board member and is participating in a for fall as a in training board member until he is voted in.

Member vs Non-member Non-Profit

One of the topics of discussion at the OWEB / SSWC meeting in May was Non-Profit organizational structures. Currently there is no consistency statewide for the type of non profit used for watershed Councils. OWEB mentioned that an artifact of the early days of watershed councils was to be a membership based organization. However this may or may not be the most suitable structure for the SSWC. Also, in order to maintain the SSWC as a non-profit we must ensure we are following the rules set forth for our organizational structure. We will explore what the best structure is for the SSWC and move forward with that. In the meantime we will remain a membership based non-profit.